



BIWC  
Attn. Membership Secretary  
Postfach 60214  
10052 Berlin  
Membership@biwc.de  
www.biwc.de

## **BIWC Membership Application**

This completed form and a photocopy of your ID constitute your application.  
You will receive email notification of acceptance of membership with membership number and payment details for the membership dues. Membership is effective after receipt of your payment.

Surname:		First Name:	
Street Address:		Postal Code and Town:	
Home Telephone:		Mobile Number:	
E-mail:	Country of Birth:	Citizenship:	
Birth date: (dd/mm/yyyy)		Profession	
Have you belonged to another IWC? If yes, which:		Languages:	
<i>Have you held a different nationality to that of your current one? If yes, please state which:</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Which nationality? _____			
<i>Have you resided in another country other than your birth country?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Which countries? _____			
Why would you like to become a member of the BIWC? How did you hear about us?  			
Hobbies / Interests you would like to pursue with a group?  			
How could you contribute to the BIWC (please see page WHAT WE DO)? Would you consider hosting a special interest or neighbourhood group? If yes, which one _____  Do you have any of the following talents, skills, or interests to share with the club? <input type="checkbox"/> Graphic design <input type="checkbox"/> Web design <input type="checkbox"/> Copywriting <input type="checkbox"/> Event planning <input type="checkbox"/> Accounting skills  Are you interested in participating in a committee or serving on the board? _____  			
Participation in activities (Please check all that apply) Daytime <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/>			
Date (dd/mm/yyyy)		Signature	
For Internal Purposes  ID Seen on _____ Paid on _____			



BIWC  
Attn. Membership Secretary  
Postfach 60214  
10052 Berlin  
Membership@biwc.de  
www.biwc.de

## Data Protection Form

In accordance with German Data Protection Laws (Datenschutz), we do not use or retain your personal information without your consent. Please indicate whether you consent to each of the following uses of your personal information (**X for Consent, blank for Disagreement**):

☐

Use of email address for distribution of the Monthly Newsletter and corrections or reminders of Newsletter items/events.

Use of contact details for the Membership Directory (PDF document sent via email), distributed to other members only, and for the membership information available via our internal event registration tool Wild Apricot\* (please provide information for each item separately)

	Directory	Wild Apricot
Address	<input type="checkbox"/>	<input type="checkbox"/>
Email address	<input type="checkbox"/>	<input type="checkbox"/>
Telephone number	<input type="checkbox"/>	<input type="checkbox"/>
Nationality	<input type="checkbox"/>	<input type="checkbox"/>
Interests	<input type="checkbox"/>	<input type="checkbox"/>
Profession	<input type="checkbox"/>	<input type="checkbox"/>

☐

Use of photos and videos taken at BIWC member events and distributed to members in the following BIWC internal channels: monthly newsletter, Facebook page available to members only (see below for more information on our photo policy).

☐

Use of your photo on the BIWC public Facebook group, the BIWC website [www.biwc.de](http://www.biwc.de) and all Social Media channels the BIWC uses to promote the Club (currently Instagram, LinkedIn, MeetUp)

\* Wild Apricot is a tool for our members to sign up for various events. Access to the tool is possible via a laptop or mobile app. The tool also provides basic information about our members. Information not shown in this tool or the directory, is stored in our membership database that is accessible to the membership secretary only and is solely used for documentary and statistical reasons

You may withdraw your consent to any of these uses at any time by contacting the Membership Secretary.

**Please send a signed and scanned form to [membership@biwc.de](mailto:membership@biwc.de) or post this application form to our official address: BIWC, Postfach 60214, 10052 Berlin. Mark it for the attention of the Membership Secretary.**

We will keep this signature page on file to comply with the requirements of the German Data Protection Laws.

**By signing below, you acknowledge that you understand this policy.**

Name: ..... Signature: ..... Date: .....



BIWC  
Attn. Membership Secretary  
Postfach 60214  
10052 Berlin  
Membership@biwc.de  
www.biwc.de

## **Photo Policy and Authorisation**

Pictures and/or videos are regularly taken at BIWC member functions, events, and activities. Depending on the consent given above, photos and videos may be accessible only to members (BIWC Newsletter and Facebook Private Page) or may be used to promote the Club to the general public (BIWC Website and other Social Media channels).

- BIWC coordinators will ask you if you agree to pictures and/or videos taken, or if you do not want to take part in group photos at events. If you do not want to be part of pictures and/or videos, please also actively step out of the area where they are taken.
- If you notice that pictures and/or videos are taken without information and being asked, please tell the member taking such pictures or videos that you do not agree. In case pictures and/or videos are still taken, please inform the coordinator to step in
- The BIWC is not responsible for any use or disclosure of such photos/videos not authorized by BIWC.



BIWC  
Attn. Membership Secretary  
Postfach 60214  
10052 Berlin  
Membership@biwc.de  
www.biwc.de

## What we do

The BIWC sponsors a wide range of activities to allow women residents in Berlin of all nationalities to meet each other, in all aspects of their active and interesting lives in the city.

**Purpose:** The purpose of the BIWC is to bring together English-speaking women to promote cross-cultural respect and provide an atmosphere of friendship and support.

**Eligibility:** Women of any nationality who are fluent in English and interested in the purpose of the BIWC qualify for membership.

**Benefits:** Members enjoy access to all activities as described in the club calendar and Social Media channels used by the club. They receive the monthly newsletter (10 issues/year) and a Membership Directory (2 issues)

**Participation:** The BIWC is a non-profit, all-volunteer organisation which relies on the time, talents and skills of its members to function. Everyone is encouraged to be an active member through their participation, involvement and support. Please consider what capabilities or experiences you would be willing to share.

**Fees:** The annual membership fee is €65. New members joining from July onwards pay the half-year fee of €32.50. Renewal fees are due by the end of the current year to maintain membership and receipt of the newsletter for the following year.

**Club activities:**

- Monthly meetings with special guest speakers have topical, social and cultural themes
- Special Interest Groups reflect members' varied talents and interests. Each Special Interest Group plans its own activities. New groups develop in response to members' interests
- Annual Events like the Summer Party and Festive Season Dinner enable members to include families, partners and guests in BIWC activities
- BIWC's Newsletter appears monthly and provides information on club activities, feature articles and news about what's on in Berlin